

Job Location: Panvel, Maharashtra

No. of Post: 1 – Walk-in Interview

Employment Type: Full-Time

About the Job

We are looking for a qualified, detail-oriented, and responsible Accountant to join our team. The ideal candidate should have a good understanding of accounting principles, financial reporting, and statutory compliance.

Key Responsibilities

- Maintain daily books of accounts and financial records & able to record all accounting transactions in Tally Prime software.
- Prepare vouchers, and bank reconciliation statements.
- Handle Cash/Bank payment and receipts.
- Manage GST, TDS, PF, PT and other statutory compliance requirements.
- Coordinate with auditors and ensure accurate documentation.
- Knowledge of FRA norms will be added advantage & preference will be given to such candidates.

Eligibility Criteria

- **Qualification:** CA Inter/ B. Com/ M. Com
- **Experience:** 5-10 years of relevant experience preferred
- **Technical Skills:** Knowledge of Tally Prime, MS Excel, MS Word and all type of Net Banking operations

Salary and Benefits

Salary will be commensurate with qualifications and experience.

How to Apply

Interested candidates may attend the walk-in interview directly at the venue during the scheduled time at his/ her own cost.

Walk-in Interview Details:

Date: 3rd November, 2026

Time: 10:00 AM

Venue: MES Adya Krantiveer Vasudeo Balwant Phadake Vidyalaya, New Panvel
Plot No 113, Sector 6, Greater Khanda, Panvel, Maharashtra 410206